

FORLIANCE offers companies effective solutions for climate protection by developing individual climate protection strategies which include the calculation of GHG emissions, recommendations on how to reduce carbon footprints and/or advice on insetting/offsetting through certified climate protection projects.

Within the frame of the management of an 875-ha cocoa plantation in the Dominican Republic we are offering a trainee position to support the areas of

### **Administrative and Financial procedures**

#### **Job description:**

In collaboration with the Chief Finance Officer and the General Manager, the trainee will be in charge of the following activities:

- Provide a formal framework for the execution of administrative and financial activities
- Ensure efficient working methods
- Define the activities of all members of the administrative and financial department
- Ensure reliable internal control
- Increase the productivity of the staff by optimizing the volumes of information to be processed and the optimization of information processing circuits

#### **Your profile:**

- Master's degree student in economics or management, accounting studies or corporate finance.
- Languages: Fluent Spanish mandatory, English a bonus

#### **Duration:**

- 5-6 months, starting ASAP

#### **Location:**

- Santo Domingo, Dominican Republic. Some trips and/or short journey on the production site (Bayaguana) will be requested.

If we have caught your interest, please send us your application in Spanish or English, including a cover letter and CV and with your possible start date to [jobs@forliance.com](mailto:jobs@forliance.com)

More information is available at: [www.forliance.com](http://www.forliance.com)